



## Student Appearance & Dress Code

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Changes to the uniform policy from the 2016-2017 school year will be implemented over the year 2017-2018. Students may continue to wear the uniform clothing in compliance with the 2016-2017 school year policy until commencement of the 2018-2019 school year. New uniform purchases should be made in compliance with the new uniform policy below.

### 1. General Dress Code

- a. Wood Rose Academy students are to be neat in appearance and well groomed at all times during school and at all school-sponsored functions or events, on or off campus. **These guidelines also apply to birthday free dress days (NO LEGGINGS OR PANTS WITH HOLES OR RIPS ARE ALLOWED).**
- b. Uniforms must be worn for school and all school-sponsored trips unless otherwise indicated.
- c. There are many benefits to wearing uniforms. Wood Rose Academy has adopted a uniform and grooming policy which is designed to benefit the student and the culture of the Academy. Uniforms promote good behavior and provide an improved environment for learning. Uniforms reduce morning stress, and competition children might feel to wear certain (and nearly always expensive) brands of clothing. Uniforms are a positive and creative way to increase school safety and reduce discipline problems. Parents establish closer working relationship with the teachers and administration when they guide and ensure their children follow the uniform policy. Students are appreciated for their inner strengths and virtues, and their efforts in the classroom, not what they wear on the outside.
- d. The standard daily uniform options are to be worn each school day.
- e. *No ripped or soiled uniforms, jogging shorts, tank tops, tight fitting T-shirts, midriffs, or clothes with offensive or inappropriate logos are permissible at any time.*
- f. Shirts must be tucked in at all times, except during P.E., so that belts or skirt/skort/short/pant waistbands show at all times. Sweatshirts may not be tied around the waist to hide improperly tucked or untucked shirts.
- g. If a student fails to abide by the provisions of the Student Appearance and Dress Code, he or she is considered out of uniform and may, in the discretion of the School Staff, be subject to disciplinary action.
- h. Student's name should be in every item of clothing a student wears to school. The Academy will attempt to return lost items of clothing to the student's classroom. Lost items with no names will be available at each monthly Parent Association meeting. Items not collected at the Parent meeting will be donated or sold after each Parent Association meeting.
- i. If a student fails to abide by the provisions of the Dress and Uniform Code the student will be given an opportunity to correct the violation immediately.

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<sup>1</sup> Revised 5/23/17

- j. Violations may cause parents to be notified via an OUT OF UNIFORM NOTICE, or parents may be notified by telephone to rectify the situation immediately (e.g. with an appropriate item of clothing), or pick up the student **until** properly attired.
- k. Repeated disregard of the Student Appearance and Uniform Code is **grounds for suspension and/or dismissal** from Wood Rose Academy in the discretion of the Academy.

Wood Rose Academy's Principal and Board of Directors retain the right at any time and within its sole discretion to clarify, modify, or change the Dress and Uniform code. Compliance with the Dress and Uniform Code, its interpretation, and application are solely within the judgment and discretion of Wood Rose Academy School Staff.

## 2. Grooming

- a. Good grooming is a sign of self-respect and respect for others and is part of the culture of Wood Rose Academy. All students should be bathed daily for the sake of cleanliness and hygiene.
- b. Hair should be clean, washed and neatly styled or combed. Hair may not be in a student's eyes. Girls may wear barrettes, ribbons, or headbands in colors that match their uniform. Boys' hair must be short enough not to touch the collar and nicely trimmed above the ear.
- c. Shoes are to be tied securely and clean.
- d. No make-up is permitted. Only clear nail polish is permitted.
- e. Girls may have a single, simple post earring in the lobe of each ear &/or up to a single ring on one finger of each hand. No jewelry on boys (except a watch or religious medal). Jewelry, scarves, purses, & hats (except rain gear) are out of uniform.

## 3. Uniforms

### a. GIRLS

#### **EVERY DAY UNIFORM (Fully Effective 2018-2019 School Year)**

**Shirt:** blue knit polo with school logo.

**Skirt:** Navy/Red/White Plaid, skirt or skort (in school pattern). **Girls' skirt lengths should be no shorter than 1 inch above the knee.** Girls are encouraged to wear navy blue biking shorts under their skirts on P.E. days.

**Shorts:** khaki walking shorts on hot days

**Pants:** **Between October 31 & March 31**, girls may wear khaki slacks in a tailored fashion. Bottom of pants must touch tongue of shoe (no capris or petal pushers) No Leggings, Stretchie or "jogging suit" material is allowed for pants.

**Socks:** Navy-blue, socks or tights **no leggings.**

**Sweater:** Grey v-neck pullover sweater with school logo. **Non-uniform sweatshirts or sweaters are not allowed to be worn during the school week** (sweatshirts with other colors or logos), except for "free dress" days.

**Shoes:** black oxfords or penny loafers. Tennis shoes must be 100% all white or all black. No high tops.

**Belt:** black belt; worn with shorts or pants.

**Jacket:** Navy blue outerwear **ONLY**

**\*NO TENNIS SHOES ON MASS DAYS**

b. **BOYS**

**EVERY DAY UNIFORM**

**Shirt:** red knit polo shirt with logo

**Pants/Shorts:** Navy slacks or navy walking shorts. Pant length should reach tongue of shoe. "jogging" or stretchie material is not allowed

**Belt:** Optional unless pants will sag; worn with shorts or pants (black).

**Socks:** Navy "crew length." Must cover ankles

**Sweater:** Grey v-neck pullover sweater with school logo. **Non-uniform sweatshirts or sweaters are not allowed to be worn during the school week** (sweatshirts with other colors or logos), except for "free dress" days.

**Shoes:** black penny loafers or oxfords or 100% white or black tennis shoes, no high tops.

**Jacket-** Navy blue outerwear only.

**\*NO TENNIS SHOES ON MASS DAYS.**

4. **Free Dress Days**

- a. On certain occasions a "free dress" day will be scheduled. A student may also wear "free dress" on his/her birthday.
- b. T-shirts and jeans are permitted on "free dress" days so long as they are in good repair and contain no inappropriate or offensive language or logos. NO LEGGINGS OR RIPPED JEANS. TANK TOPS AND "SPAGHETTI STRAPS" ARE NOT ACCEPTABLE.
- c. Students and parents are expected to use prudence in determining what clothing is appropriate for "free dress" days. If there is any question, please contact the school in advance.

5. **UNIFORM SUPPLIERS.**

- ***French Toast- Ask for Wood Rose Academy Uniform items or click on link on our website***
- ***Land's End*** – Ask for Wood Rose Academy Uniform items.
- ***Sears, Target, JC Penney*** or similar department stores for pants or shorts only.
- ***WRA*** – Gently used uniform jumpers, skirts, blazers, pants and shirts are available at greatly reduced prices through WRA at the beginning of the year Welcome BBQ, and the end of year Parents' Association meeting.

## QUICK REFERENCE UNIFORM SHEET

### GIRLS' UNIFORM

#### **EVERY DAY UNIFORM**

**Blouse:** Blue knit polo shirt with school logo

**Skirt:** Navy/Red Plaid, skirt or skort (in school pattern). Girls are encouraged to wear navy blue biking shorts under their skirts on P.E. days.

**Girls' skirt lengths should be no shorter than 1 inch above the knee.**

**Shorts:** khaki walking shorts ("Bermuda" length)

**Pants: Between October 31 & March 31**, girls may wear Khaki slacks in a tailored fashion.

Length must touch tongue of shoe

**Belt:** Black (Optional), worn with shorts or pants.

**Socks:** Navy-blue, knee sock or tights. (Socks must show above the shoe).

**Sweater:** Gray v-neck sweater with logo. **No sweatshirts with other colors or logos may be worn at school. NO HOODED SWEATSHIRTS.**

**Shoes:** Black oxfords or Penny Loafers. Tennis shoes must be 100% all white or all black. No high tops.

**DRESS UNIFORM Will Be the same as Daily Uniform but no Tennis Shoes on Mass Days**

See Parent/Student Handbook for Dress Code Policies for complete guidelines

### BOYS' UNIFORM

#### **EVERY DAY UNIFORM**

**Shirt:** Red knit polo shirt with school logo

**Pants/Shorts:** Navy slacks or navy walking shorts

**Belt:** Black (Optional) so long as pants do not sag.

**Socks:** Navy socks.

**Sweater:** Gray v-neck sweater, with school logo. **No sweatshirts with other colors or logos may be worn at school.**

**Shoes:** black penny loafers or oxfords or 100% white or black tennis shoes, no high tops.

**Jacket:** Plain Navy blue outerwear.

**DRESS UNIFORM Will Be the same as Daily Uniform but no Tennis Shoes on Mass Days**

See Parent/Student Handbook for Dress Code Policies for complete guidelines.

**OUT OF UNIFORM NOTIFICATION**

**Student must correct this condition by the next school day.**

**Date of Notice:** \_\_\_\_\_

**The following areas need attention:**

**Student** \_\_\_\_\_

Referral by \_\_\_\_\_

**Items Missing or Unacceptable/Non-Uniform:**

- Shoes
- Skirt too short
- Socks
- Shirt
- Belt
- Pants too short  long
- Sweater
- Non-regulation jewelry

**Grooming**

- Face
- Hair
- Fingernails
- Haircut needed
- Hair unkempt
- Shirt untucked

**Condition of Uniform:**

- Repairs needed
- Laundering or pressing needed
- Faded & needs to be replaced
- Other \_\_\_\_\_

**Comment/Clarification:** \_\_\_\_\_

Parent initial \_\_\_\_\_

Correction approved by \_\_\_\_\_

**\*1st Uniform Violation-** Notice will be sent home

**\* 2nd/3rd Uniform Violation-** Parents will be called and must bring appropriate uniform to school

**\*4th Uniform Violation-** Parents will be called and must bring appropriate uniform to school and child must mandatorily attend homework club.